

Coronavirus and contact arrangements – template letter – clinically extremely vulnerable person

Dear [NAME]

I am writing to you about child contact arrangements during the Coronavirus pandemic. The Government has put restrictions in place on everyone and we are all told we must comply with the guidance.

The most recent Government guidance can be found here: www.gov.uk/coronavirus.

There is stricter the guidance on clinically extremely vulnerable people which you can read here: <https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19>

[NAME] is considered a clinically extremely vulnerable person because of [INSERT CONDITION]. We are managing this at home as best we can. [NAME] is advised to shield and should not leave the house except to attend medical appointments, exercise or if it is essential. They must be very careful to limit their contact with others and must strictly avoid contact with someone who is displaying symptoms of coronavirus or has received a positive test result.

In the circumstances, it is not safe for [CHILD] to be travelling back and forth for contact. I would like to work with you to agree alternative arrangements and I propose that face to face contact is replaced with:

- [INSERT ALTERNATIVE ARRANGEMENTS WITH TIMINGS, DATES AND DETAILS].

We will need to keep the situation under constant review as the Government guidance changes but I suggest we look at it again by [DATE] at the latest.

This is a difficult time and it is important that [CHILD] is able to stay in contact with you but we have to follow the guidance to keep everyone safe.

Please can you email me back by [DATE] to confirm that you agree to these changes.

[YOUR NAME]